
**GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! TM, a menu-driven database system. The INTERNET address for GSA Advantage! TM is: GSAAAdvantage.gov.

Schedule title: Professional Services Schedule (PSS)

Industrial Group: 00CORP

Contract Number GS-23F-0177L

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period: Option Period 3: May 9, 2016 through May 8, 2021

Contractor:

DESE Research, Inc.
315 Wynn Drive, Suite 2
Huntsville, Alabama 35805
Phone: (256) 837-8004
Fax: (256) 722-7966
www.dese.com

Contract Administration Source:

Patsy L. Lindley
Contract Administrator
(256) 837-8004
Fax: (256) 722-7966
Email: plindley@dese.com

Business Size: Small Business

Updated: March 11, 2016

CUSTOMER INFORMATION

1a. Table of awarded special item numbers

Special Item Numbers (SINS)	Title/Description
871-1 871-1 RC EE and ME	Strategic Planning for Technology Programs/Activities: Services required under this SIN involve the definition and interpretation of high-level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Typical associated tasks include, but are not limited to, an analysis of mission, program goals and objectives, requirements analysis, organizational performance assessment, special studies and analysis, training, privatization, and outsourcing.
871-2 871-2 RC EE and ME	Concept Development and Requirements Analysis: Services required under this SIN involve abstract or concept studies and analysis, requirements definition, preliminary planning, evaluation of alternative technical approaches, and associated costs for the development or enhancement of high level general performance specifications of a system, project, mission, or activity. Typical associated tasks include, but are not limited to, requirements analysis, cost/cost-performance trade-off analysis, feasibility analysis, regulatory compliance support, technology conceptual designs, training, privatization, and outsourcing.
871-3 871-3 RC EE and ME	System Design, Engineering and Integration: Services required under this SIN involve translating of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications); performing risk identification/analysis/mitigation, and traceability; and then integrating the various components to produce a working prototype or model of the system. Typical associated tasks include, but are not limited to computer-aided design, design studies and analysis, high level detailed specification preparation, configuration management and document control, fabrication, assembly and simulation, modeling, training, privatization, and outsourcing.
871-4 871-4 RC EE and ME	Test and Evaluation: Services required under this SIN involve the application of various techniques demonstrating that a prototype system (subsystem, program, project, or activity) performs in accordance with the objectives outlined in the original design. Typical associated tasks include, but are not limited to, testing of a prototype and first article(s) testing, environmental testing, independent verification and validation, reverse engineering, simulation and modeling (to test the feasibility of a concept), system safety, quality assurance, physical testing of the product or system, training, privatization, and outsourcing.

871-6 871-6 RC EE and ME	Acquisition and Life Cycle Management: Services required under this SIN involve all of the planning, budgetary, contract, and systems/program management execution functions required to procure and/or produce, render operational, and provide life cycle support (maintenance, repair, supplies, engineering specific logistics) to technology-based systems, activities, subsystems, projects, etc. Typical associated tasks include, but are not limited to, operation and maintenance, program/project management (including, but not limited to, construction management) technology transfer/insertion, training, privatization, and outsourcing.
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- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded: Not applicable to a services contract.
- 1c. Description of job titles, experience, functional responsibility, and education for the types of employees or subcontractors who will perform services under this schedule:

Program Manager II - MS in an engineering or scientific field related to work area in which the individual performs. Twelve years experience including five years in program and project management. First level management position accountable for program management, customer interface, and business planning. Ensures that objectives are met within the designated time and financial constraints. Provides supervision to subordinates as required. Coordinates work schedules, sets priorities, and develops goals and objectives.

Program Manager I - BS (MS desired) in an engineering or scientific field related to work area in which the individual performs. Ten years experience in task and project management. Performs direct management of all program management functions. Primary emphasis is on providing high quality service, developing long-term relationships, support client objectives, and ensuring product integrity. Provides supervision to subordinates as required. Reviews subordinates work efforts for correctness, adherence to appropriate standards and policies, and progress in accordance with schedules.

Project/Task Leader - BS in an engineering or scientific field related to work area in which the individual performs. Ten years experience including five years in program and project management. Provides technical leadership/supervision to assigned projects or programs by coordinating the efforts of the assigned technical staff. Organizes project and task workloads within budget and schedule guidelines.

Engineer/Scientist VII - BS degree and/or advanced degree in an engineering or scientific field related to work area in which the individual performs. Fifteen or more years relevant experience desired. Makes decisions and recommendations that are

recognized as authoritative and have an important impact on engineering activities. Requires the use of advanced techniques and the modification of theories, precepts, and practices of the field and related sciences and disciplines. Must have complete understanding of engineering principles, industry standards, and the requirements of the assigned project.

Engineer/Scientist VI - BS degree and/or advanced degree in an engineering or scientific field related to work area in which the individual performs. Ten years experience utilizing the skills required for the assigned project. Advanced degree may be substituted for two years work experience. Must have complete understanding of engineering principles, industry standards, and the requirements of the assigned project.

Engineer/Scientist V - BS degree and/or advanced degree in an engineering or scientific field related to work area in which the individual performs. Ten years experience utilizing the skills required for the assigned project. Applies full engineering proficiency to resolving engineering problems and to recommending technical direction and strategy. Must have complete understanding of engineering principles, industry standards, and the requirements of the assigned project.

Engineer/Scientist IV - BS degree and/or advanced degree in an engineering or scientific field related to work area in which the individual performs. Eight years experience utilizing the skills required for the assigned project. Responsible for performing professional engineering design, development, experimentation, and analysis. Must have complete understanding of engineering principles, industry standards, and the requirements of the assigned project.

Engineer/Scientist III - BS degree and/or advanced degree in an engineering or scientific field related to work area in which the individual performs. Five years experience in general engineering or related scientific field. A master's degree may be substituted for up to two years experience. Performs complex engineering tasks using innovative engineering concepts and procedures. Must have a good understanding of engineering principles, industry standards, and the requirements of the assigned project.

Engineer/Scientist II - BS degree and/or advanced degree in an engineering or scientific field related to work area in which the individual performs. Two years experience in one or more technological areas related to work area. A related master's degree may be substituted for up to two years experience. Assists in performing professional engineering design, development, experimentation, and analysis. Must have basic knowledge of engineering principles and industry standards.

Engineer/Scientist I - BS degree in an engineering or scientific field related to the work area in which the individual performs. Performs routine engineering tasks using standard engineering procedures. Performs professional engineering design, development, experimentation, analysis, and/or evaluation on segments of large

projects. Evaluates, selects, and applies standard engineering principles and criteria under the close supervision of higher level engineers and/or project leader. Entry level position, no experience required.

CO-OP/Intern Engineer/SC - Requires two years of college in a relevant technical field (Engineering, Math, or Physical Science). Provides technical support to engineers working in such areas of research, design, development, or testing. Assists engineers in investigating and analyzing engineering problems and potential solutions.

Technical Specialist III - High School graduate with technical/military experience in military equipment related disciplines with fifteen years experience directly related to requirements. Works to perform detailed information search, correlation, interpretation of technical data, and the preparation of technical documentation. May be required to possess specialized certifications.

Technical Specialist II - High School graduate with technical/military experience in military equipment related disciplines with ten years experience directly related to requirements. Works to perform detailed information search, correlation, interpretation of technical data, and the preparation of technical documentation. May be required to possess specialized certifications.

Technical Specialist I - High School graduate with technical/military experience in military equipment related disciplines with five years experience directly related to requirements. Works to perform detailed information search, correlation, interpretation of technical data, and the preparation of technical documentation.

Analyst/Specialist IV- BS/BA degree with appropriate experience in field related to work area in which the individual performs. Ten or more years experience. Requires the ability to perform detailed and complex calculations plus knowledge of practices/principles necessary to assess advanced systems concepts, assess specifications, and perform system integration. Develops, plans, coordinates, and integrates systems related requirements to support operational needs. May formulate and use mathematical models or representations to conduct analysis.

Analyst/Specialist III - BS/BA degree with appropriate experience in field related to work area in which the individual performs. Five years experience. Develops, gathers, and organizes system related information. Analyzes and formats information developed and used to evaluate the system. Develops, plans, coordinates, and integrates systems related requirements to support operational needs. May formulate and use mathematical models or representations to conduct analysis.

Analyst/Specialist II - BS/BA degree with appropriate experience in field related to work area in which the individual performs. Two years experience required. Develops, gathers, and organizes system related information. Analyzes and formats information developed and used to evaluate the system. Develops, plans, coordinates, and

integrates systems related requirements to support operational needs. May formulate and use mathematical models or representations to conduct analysis.

Analyst/Specialist I - BS/BA degree with appropriate experience in field related to work area in which the individual performs. No experience required. Develops, gathers, and organizes system related information. Analyzes and formats information developed and used to evaluate the system. Develops, plans, coordinates, and integrates systems related requirements to support operational needs. May formulate and use mathematical models or representations to conduct analysis.

Subject Matter Expert – Bachelor’s degree plus 10 years/MS plus 8 years/PhD plus 6 years experience in technical, business, or management area. Highly skilled individual who has the technological expertise in the specific functional tasks required for performance of the task order. Individual should possess unique capability or experience not available under basic labor categories in this contract. Significant professional accomplishments relevant to the engineering/scientific topic or key considerations.

Documentation Specialist - BS/BA/AS degree or three years of experience with basic understanding of technical subject matter reports. Performs editing and or/rewriting of technical reports and documents for approval by author. Determines consistency and clarity of style within technical reports. Requires excellent word processing, communication, and organizational skills.

Administrative Specialist - Requires a high school diploma or equivalent plus five years of clerical/administrative experience. Performs administrative and clerical duties requiring a high level knowledge of departmental operations. Prepares designated reports for management, responds to inquires, and provides information in accordance with policies and procedures. Requires word processing, writing, communication, and organizational skills in order to provide competent administrative services.

Program Controls Specialist - Vocational school or business graduate with five years experience including three in Program Office Support. Requires familiarity with a wide range of project program tasks controls applications software packages, including cost schedule and performance measure and automatic reporting. Must also possess writing and presentation skills commensurate with responsibilities. Associate degree may be substituted for three years experience.

Note 1: For all positions, five additional years of relevant technical experience is considered equal to a BS /BA degree.

Note 2: Five additional years of experience with a BS / BA degree is considered equivalent to a Masters degree.

2. **Maximum order:** \$1,000,000

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3. **Minimum order:** \$100
 4. **Geographic coverage (delivery area):** Continental U.S. (CONUS) and Washington D.C.
 5. **Point(s) of production:** Not applicable
 6. **Discount from list prices:** DESE Research, Inc., does not offer other discounts or concessions other than those negotiated on individual task awards.
 7. **Quantity Discounts:** DESE does not offer quantity discounts.
 8. **Prompt payment terms:** Net 30 days
 - 9a. Government purchase cards are accepted for sales at or below the micropurchase threshold of \$2,500.
 - 9b. Government purchase cards are not accepted for sales above \$2,500.
 10. **Foreign items:** Not applicable
 - 11a. **Time of delivery:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below: As agreed to by ordering agency.
 - 11b. **Expedited Delivery:** Items available for expedited delivery are noted in this price list. Not applicable
 - 11c. **Overnight and 2-day delivery:** Not available
 - 11d. **Urgent Requirements:** Pursuant to clause I-FSS-140-B, Urgent Requirements (Jan 1994), "When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 working days after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract."

Ordering agencies may also contact the Contract Administration Source listed on Page 1 of this Schedule to effect a faster delivery.

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12. **F.o.b. point:** Destination
- 13a. **Ordering address:** DESE Research, Inc.
Attn: Michael A. Kirkpatrick
President
315 Wynn Drive, Suite 2
Huntsville, AL 35805
- 13b. **Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405.
- On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! TM, a menu-driven database system. The INTERNET address for GSA Advantage! TM is: GSAAAdvantage.gov.
- For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.
14. **Payment Address:** DESE Research, Inc.
Attn: Kevin Shannon
315 Wynn Drive, Suite 2
Huntsville, AL 35805
15. **Warranty provision:** Not applicable
16. **Export packing charges:** Not applicable
17. **Terms and conditions of Government Purchase Card acceptance:** Government purchase cards are accepted for sales up to the micropurchase threshold of \$2,500.
18. **Terms and conditions of rental, maintenance, and repair:** Not applicable
19. **Terms and conditions of installation:** Not applicable
20. **Terms and conditions of repair parts:** Not applicable
21. **Terms and conditions for an other services:** Not applicable
22. **List of service and distribution points:** Not applicable
23. **List of participating dealers:** Not applicable
24. **Preventive maintenance:** Not applicable

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- 24a. **Special attributes such as environmental attributes:** Not applicable
- 24b. **Section 508 compliance:** If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: This does not pertain to DESE.
- The EIT standard can be found at: www.Section508.gov/.
25. **Data Universal Number System (DUNS) Number:** 10-208-2625
26. DESE Research, Inc., is registered in the System of Award Management (SAM) database.

**DESE Research, Inc.
GSA Labor Rates, Option 3**

OFF-SITE (CONTRACTOR'S FACILITY)

LABOR CATEGORY	5/9/2016 5/8/2017	5/9/2017 5/8/2018	5/9/2018 5/8/2019	5/9/2019 5/8/2020	5/9/2020 5/8/2021
Program Manager II	229.66	238.62	247.92	257.59	267.64
Program Manager I	195.46	203.08	211.00	219.23	227.78
Project/Task Leader	175.97	182.83	189.96	197.37	205.06
Engineer/Scientist, VII	197.99	205.71	213.74	222.07	230.73
Engineer/Scientist, VI	171.62	178.32	185.27	192.50	200.00
Engineer/Scientist, V	153.63	159.62	165.84	172.31	179.03
Engineer/Scientist, IV	131.09	136.20	141.52	147.03	152.77
Engineer/Scientist, III	109.24	113.50	117.93	122.53	127.31
Engineer/Scientist, II	101.87	105.85	109.98	114.26	118.72
Engineer/Scientist, I	86.38	89.75	93.25	96.89	100.67
Co-Op/Intern Engineer/SC	62.65	65.10	67.63	70.27	73.01
Technical Specialist, III	143.30	148.89	154.69	160.73	167.00
Technical Specialist, II	97.76	101.57	105.53	109.65	113.93
Technical Specialist, I	61.38	63.78	66.27	68.85	71.53
Analyst/Specialist IV	146.02	151.72	157.63	163.78	170.17
Analyst/Specialist III	116.96	121.52	126.26	131.19	136.30
Analyst/Specialist II	83.47	86.73	90.11	93.63	97.28
Analyst/Specialist I	71.04	73.81	76.69	79.68	82.78
Subject Matter Expert	361.34	375.44	390.08	405.29	421.10
Documentation Specialist	73.92	76.81	79.80	82.92	86.15
Administrative Specialist	62.99	65.45	68.00	70.66	73.41
Program Controls Specialist	77.34	80.36	83.49	86.75	90.13

**DESE Research, Inc.
GSA Labor Rates, Option 3**

ON-SITE (AGENCY LOCATION)

LABOR CATEGORY	5/9/2016 5/8/2017	5/9/2017 5/8/2018	5/9/2018 5/8/2019	5/9/2019 5/8/2020	5/9/2020 5/8/2021
Program Manager II	198.64	206.38	214.43	222.79	231.48
Program Manager I	169.05	175.64	182.49	189.61	197.00
Project/Task Leader	152.19	158.13	164.30	170.70	177.36
Engineer/Scientist, VII	171.21	177.88	184.82	192.03	199.52
Engineer/Scientist, VI	148.42	154.21	160.22	166.47	172.96
Engineer/Scientist, V	132.85	138.03	143.41	149.00	154.81
Engineer/Scientist, IV	113.37	117.79	122.38	127.15	132.11
Engineer/Scientist, III	94.43	98.12	101.94	105.92	110.05
Engineer/Scientist, II	88.09	91.52	95.09	98.80	102.65
Engineer/Scientist, I	74.74	77.65	80.68	83.82	87.09
Co-Op/Intern Engineer/SC	54.20	56.32	58.52	60.80	63.17
Technical Specialist, III	123.92	128.75	133.78	138.99	144.41
Technical Specialist, II	84.53	87.83	91.26	94.81	98.51
Technical Specialist, I	53.12	55.20	57.35	59.59	61.91
Analyst/Specialist IV	126.27	131.19	136.31	141.63	147.15
Analyst/Specialist III	101.19	105.13	109.23	113.49	117.92
Analyst/Specialist II	72.20	75.02	77.94	80.98	84.14
Analyst/Specialist I	61.39	63.79	66.28	68.86	71.55
Subject Matter Expert	312.55	324.74	337.41	350.57	364.24
Documentation Specialist	63.96	66.46	69.05	71.74	74.54
Administrative Specialist	55.33	57.48	59.73	62.06	64.48
Program Controls Specialist	66.88	69.49	72.20	75.01	77.94

The Service Contract Act (SCA) is applicable to this contract and includes the following SCA applicable labor categories. All other awarded labor categories are exempt.

SCA Eligible Contract Labor Category	SCA Equivalent Code – Title	WD Number
Documentation Specialist	30461 - Technical Writer I	2005-2007
Administrative Specialist	01020 – Administrative Assistant	2005-2007

SCA Matrix

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should work be performed in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.